



EXPRESS

TRAINING SERVICES, LLC

"Getting your career on the right track"

3911 Newberry Rd., Suite B
Gainesville, FL 32607
352-338-1193
Fax 352-338-1194

Student Enrollment Agreement for Nurse Aide Exam Prep Seminar

ALL SIGNERS MUST RECEIVE AND READ A COPY OF THE ENROLLMENT AGREEMENT AND BROCHURE.

STUDENT INFORMATION

Name: _____
First Middle Initial Last

Social Security Number: ____ - ____ - ____

Address: _____
Number Street

_____ City _____ St _____ Zip _____ Phone #

Birthdate: ____/____/____ **Email Address:** _____
MM/DD/YYYY

In the event we are unable to contact you at the phone number listed above, please provide two (2) additional contacts:

Name	Relationship	Phone number (include area code)

PROGRAM INFORMATION
(INSTITUTION ONLY)

Program: Nurse Aide Exam Prep Seminar

Title: Clock Hours: 16 Credit Hours **N/A**

Start Date: ___/___/___ Ending Date: ___/___/___ Class Time: _____ am/pm

Tuition	\$ 113
Registration Fee	\$ 100
Books	\$ 0
Materials (included in tuition cost)	\$ 0
Other costs (state exam fee)	\$ 86

Total Program Cost \$299

METHODS OF PAYMENT

Full payment at time of signing enrollment agreement.

Registration fee at the time of signing enrollment agreement with balance paid prior to or on seminar start date

(Any late fee payments and conditions thereof must be disclosed on the enrollment agreement and in the brochure) All prices for program are printed herein, and are subject to change at any time. Contracts are not sold to a third party at any time. There are no carrying charges, interest charges, or service charges connected or charged with any of these programs unless stated.

CANCELLATION AND REFUND POLICY

1. Refund computations will be based on the period of enrollment computed on basis of course time (clock hours).
2. The effective date of termination for refund purposes will be the earliest of the following:
 - (a) the last date of attendance; or
 - (b) the date of receipt of written notice from the student.
3. If tuition and fees are collected in advance of entrance, and the student does not enter school, not more than \$100 shall be retained by the school.
4. If the student fails to enter the seminar, withdraws, or is discontinued at any time before completion of the seminar, the student will be refunded the pro rata portion of tuition, fees, and other charges that the number of class hours remaining in the seminar after the effective date of termination bears to the total number of class hours in the seminar.
5. A full refund of all tuition and fees is due in each of the following cases:
 - (a) an enrollee is not accepted by the school;
 - (b) if the seminar of instruction is discontinued by the school and thus prevents the student from completing the seminar; or
 - (c) if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or misrepresentations by the owner or representatives of the school.
6. **REFUND POLICY FOR STUDENTS CALLED TO ACTIVE MILITARY SERVICE.**
A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:
 - (a) if tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;

- (b) a grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
- (c) the assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
 - (1) satisfactorily completed at least 90 percent of the required coursework for the program; and
 - (2) demonstrated sufficient mastery of the program material to receive credit for completing the program.

7. Refunds will be totally consummated within 60 days after the effective date of termination.

GROUNDS FOR TERMINATION

A student's enrollment can be terminated at the discretion of the institution for insufficient academic progress, non-payment of academic costs, or failure to comply with rules and policies established by the institution as outlined in the brochure and this agreement.

ACKNOWLEDGEMENT

This document and the catalog constitute a binding contract between the institution and the student and no further modification or representation except as herein expressed by both parties will be recognized. Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed the amounts paid by the debtor hereunder

DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND BROCHURE.

Signature of Applicant	Date	Signature of Parent/Guardian (If under 18 years of age)	Date
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Signature of School Official or Representative	Date
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Paid \$ _____ via _____ on _____.
 Owes a balance of \$ _____, due no later than beginning of seminar

Notice of Cancellation

Student Notice of Cancellation for **Nurse Aide Exam Prep Seminar**

Seminar start date: _____ Date cancellation requested: _____

Mail completed form (keep bottom half for your records) to:

Express Training Services
3911 Newberry Rd., Suite B
Gainesville, FL 32607
352-338-1193
Fax 352-338-1194

Send refund (if applicable) to:

Name: _____
Address: _____
City, State, Zip _____

_____ Signature of Student	_____ Date	_____ Signature of Parent/Guardian <small>(If under 18 years of age)</small>	_____ Date
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_____ Signature of School Official	_____ Date
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Office use only:
Refund issued on _____ via check # _____

-----Detach here-----

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